Ms-EXCEL Advanced (Topics & Techniques)		
Date	**Time**	
03.04.2025	**15:00 – 20:15**	**Introduction** **Unit 1:** Basic Principles of "Ms-EXCEL" Software Hands-On Practice on All Above Topics
04.04.2025	**16:00 – 20:15**	**Unit 2**: Data Manipulation in Cells / Worksheet Workspace Customization Hands-On Practice on All Above Topics
07.04.2025	**16:00 – 20:15**	**Unit 3**: List Creation / Drop-Down Lists / Linking Cells with Numbers and Formulas / Conditional Statements Hands-On Practice on All Above Topics
09.04.2025	**15:00 – 20:15**	**Unit 4:** Functions, Calculations, and Conditional Formatting in Tables Hands-On Practice on All Above Topics **Unit 5:** Subtotals, Consolidation, and Pivot Table
11.04.2025	**15:00 – 19:15**	**Unit 6:** Charts, Goal Seek, and Data Tables **Unit 7:** Advanced Data Processing and Dashboard Creation
Total Net Duration	**18 Hours**	